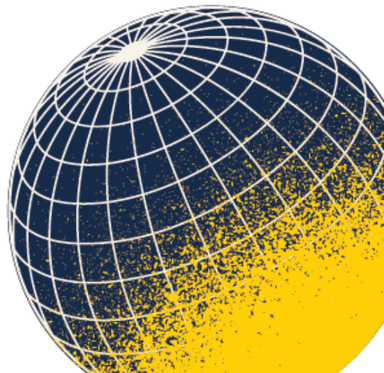
UC San Diego

GLOBAL INITIATIVES

International Services and Engagement Office

Welcome to UC San Diego:

SEVIS Transfer Process



Presenters

- **Grace Fuller**
  - Manager, International Experience & Engagement
  - International Services and Engagement Office
- **Jessica Boyle**
  - International Student Advisor
  - International Services and Engagement Office

Agenda

- First Steps Checklist
- Transferring Your SEVIS Record
  - Currently Enrolled
  - OPT
- Upcoming Webinars & Additional Resources
- Q&A

UC San Diego
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International Services and Engagement Office

Before We Begin

You are in listen-only mode. You can hear us, but we can't hear you.

Ask questions – Use the Q&A feature to submit questions. You can also contact us at **iContact.ucsd.edu**

We're recording.
You'll be able to view this webinar recording at **iNewStudentWebinars.ucsd.edu**

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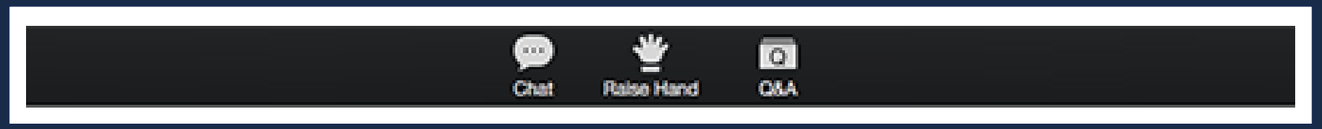
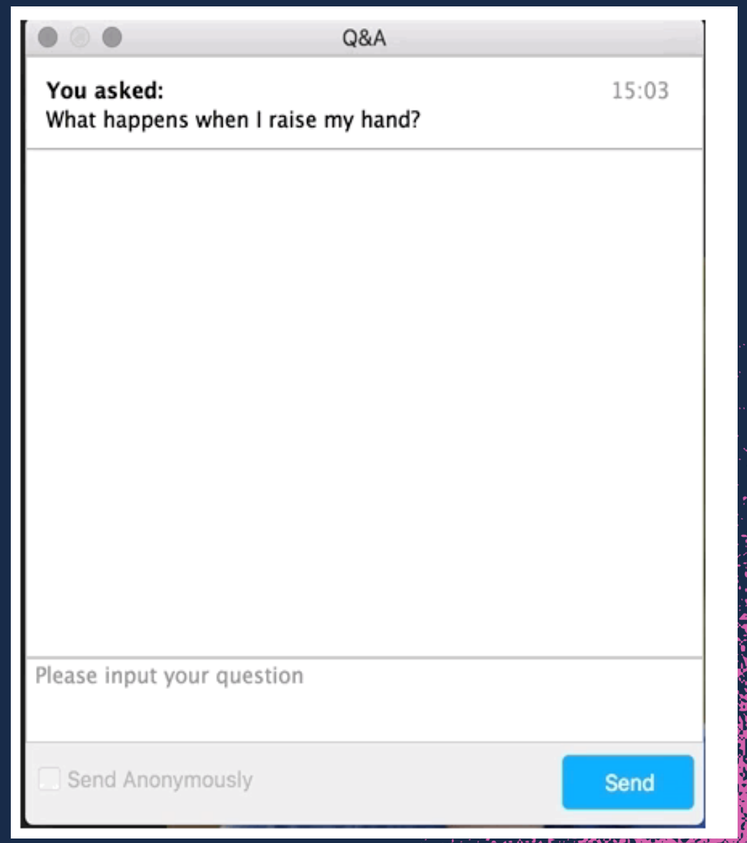
CONTROL PANEL





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First Steps Checklist

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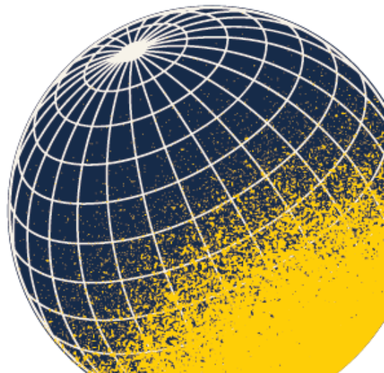

Graduate Students

- Log into your Applicant Portal (connect.grad.ucsd.edu/apply):
  - Accept your offer of admission
  - Be sure to fill out the **Statement of Legal Residence form** if it is listed. This form is not required for all programs – if it is not listed, there is no action for you to take on this.
  - Most students are “provisionally admitted” at this time. Please submit the items listed under your **“Pending Admissions Documents”** section in your portal to finalize your admission.
- Please contact GradAdmissions@ucsd.edu if you have questions regarding your pending admissions documents.

Undergraduate Students

- Log into your Applicant Portal (beatriton.ucsd.edu/account) and complete your Enrollment Checklist:
  - Accept your offer of admission
  - Complete the California Residency for Tuition Purposes Questionnaire (if required)
- 2-3 days later, you will receive an email asking you to create your TritonLink Active Directory and Duo accounts.
  - Creation of your Active Directory will provide you with your UC San Diego PID and email.

iNewStudent.ucsd.edu

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NEWLY ADMITTED INTERNATIONAL STUDENTS

(This page has a friendly link that's easy to remember: iNewStudent.ucsd.edu)

Welcome newly admitted international students! Follow the links below for advising guides based on your educational level or type.

READMITTED STUDENTS RETURNING TO UC SA... CLICK HERE

UNDERGRADUATE STUDENTS
Bachelor's students.
LEARN MORE

GRADUATE STUDENTS
Master's and PhD students.
LEARN MORE

EXCHANGE STUDENTS
University of California Education Abroad Program (UC EAP) reciprocity students & Global Exchange Program students.

SUMMER SESSION STUDENTS
Short-term students visiting only for Summer Session.
LEARN MORE

Information for Newly Admitted International Undergraduate Students

Welcome! This page provides a comprehensive guide for newly admitted international undergraduate students (First-Year New Freshmen and Third-Year Transfer Students) on obtaining their U.S. visa (F-1 or J-1) and preparing for their arrival to the United States. The information under the Steps below will help you get ready to start your unforgettable student experience at UC San Diego.

STEP 1: Request Your Immigration Documents
Requesting your Form I-20/DS-2019 and applying for your F-1 or J-1 visa stamp; or transferring your SEVIS record.
LEARN MORE

STEP 2: Prepare for Your Arrival to UC San Diego
Travel arrangements, housing, and completing UCSD health and enrollment requirements.
LEARN MORE

STEP 3: Arrival to the U.S. and UC San Diego
What to expect at Customs, activating your F-1 or J-1 status upon arrival to UC San Diego, and International Student Orientation.
LEARN MORE

INFORMATION FOR NEWLY ADMITTED INTERNATIONAL GRADUATE STUDENTS

Welcome! This page provides a comprehensive guide for newly admitted international graduate students (Master's and PhD students) on obtaining their U.S. visa (F-1 or J-1) and preparing for their arrival to the United States. The information under the Steps below will help you get ready to start your unforgettable student experience at UC San Diego.

STEP 1:
Apply for F-1 or J-1 Status
Requesting your Form I-20/DS-2019 and applying for your F-1 or J-1 visa stamp; or transferring your SEVIS record.
LEARN MORE

STEP 2:
Prepare for Your Arrival to UC San Diego
Travel arrangements, housing, and completing UCSD health and enrollment requirements.
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STEP 3:
Arrival to the U.S. and UC San Diego
What to expect at Customs, activating your F-1 or J-1 status upon arrival to UC San Diego, and International Student Orientation
LEARN MORE

Transferring Your SEVIS Record

UC San Diego

GLOBAL INITIATIVES

International Services and Engagement Office

SEVIS Transfers

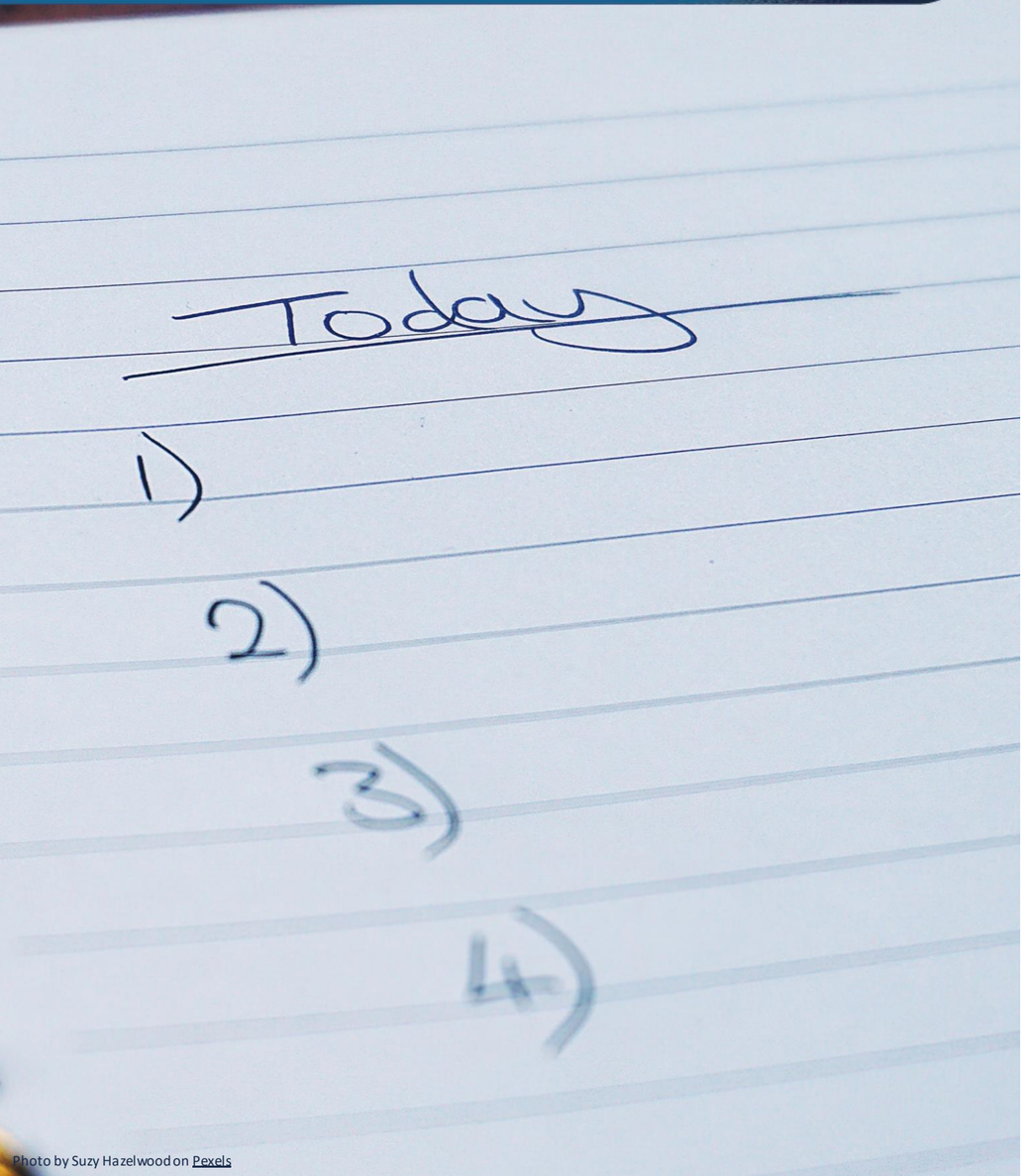

Photo by Suzy Hazelwood on Pexels

An F-1 student may transfer their F-1 record between SEVP-certified schools. SEVIS Transfer is a way to electronically move Student and Exchange Visitor System (SEVIS) records and retain the same SEVIS identification (ID) number for the student. The SEVIS transfer process does the following:

- Sets a date (SEVIS Release Date) on which responsibility for the student's record **transfers** to the new school
- Ensures the **student retains the same SEVIS ID number** at the new school
- Helps ensure that the transfer-in school **updates** the student's record.

The SEVIS Transfer Process

Icon created by *vectorsmarket15* via Flaticon

The SEVIS Transfer Process

Determine your eligibility for SEVIS Transfer

Icon created by *vectorsmarket15* via Flaticon

The SEVIS Transfer Process

02 Choose a Release Date & request SEVIS Transfer from your current institution

03

01 Determine your eligibility for SEVIS Transfer

04

Icon created by *vectorsmarket15* via Flaticon

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Eligibility Criteria

In order to be eligible for a SEVIS Transfer:

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1. Student must be in ACTIVE (or valid) F-1 status.

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In order to be eligible for a SEVIS Transfer:

1. Student must be in ACTIVE (or valid) F-1 status.
2. Last date of enrollment or last date of OPT must be within 5 months (less than 152 days) of the start of classes at the new school.

Eligibility Criteria

In order to be eligible for a SEVIS Transfer:

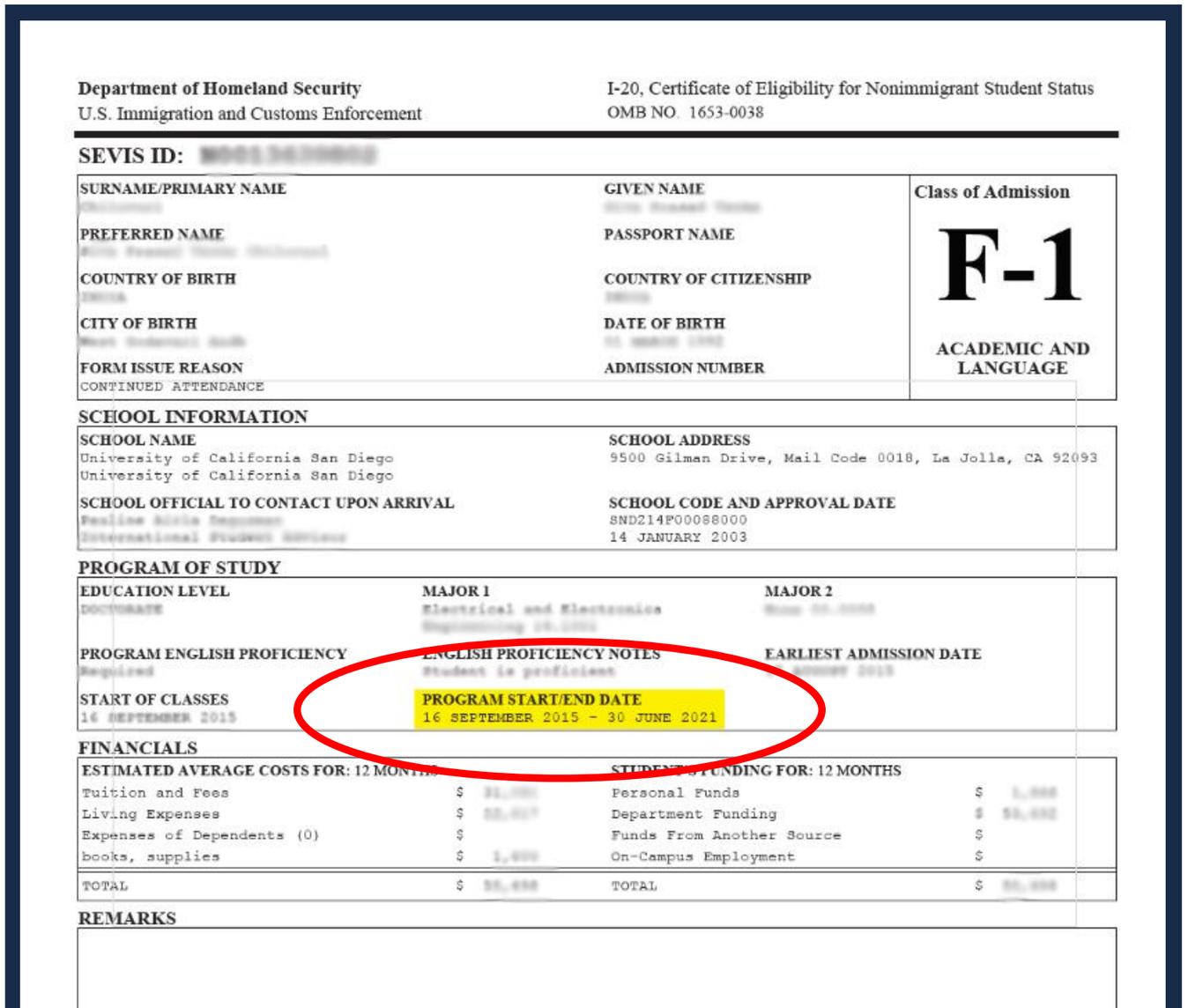
1. Student must be in ACTIVE (or valid) F-1 status.
2. Last date of enrollment or last date of OPT must be within 5 months (less than 152 days) of the start of classes at the new school.
3. SEVIS record must be released before the end of the 60-day grace period of the student's active Form I-20.

Locating Your Program End Date

Program End Date must be within **5 months** (less than 152 days) of the start of classes at your new school.

- **Last date of enrollment** at current school
- **Last date of authorized OPT** as shown on current EAD card

Locating Your Program End Date



Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: [redacted]

SURNAME/PRIMARY NAME [redacted]	**GIVEN NAME** [redacted]	**Class of Admission**
PREFERRED NAME [redacted]	**PASSPORT NAME**	**F-1**
COUNTRY OF BIRTH [redacted]	**COUNTRY OF CITIZENSHIP** [redacted]	
CITY OF BIRTH [redacted]	**DATE OF BIRTH** [redacted]	
FORM ISSUE REASON CONTINUED ATTENDANCE	**ADMISSION NUMBER**	**ACADEMIC AND LANGUAGE**

SCHOOL INFORMATION

SCHOOL NAME University of California San Diego University of California San Diego	**SCHOOL ADDRESS** 9500 Gilman Drive, Mail Code 0018, La Jolla, CA 92093
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL [redacted]	**SCHOOL CODE AND APPROVAL DATE** SND214F00088000 14 JANUARY 2003

PROGRAM OF STUDY

EDUCATION LEVEL [redacted]	**MAJOR 1** [redacted]	**MAJOR 2** [redacted]
PROGRAM ENGLISH PROFICIENCY [redacted]	**ENGLISH PROFICIENCY NOTES** [redacted]	**EARLIEST ADMISSION DATE** [redacted]
START OF CLASSES [redacted]	**PROGRAM START/END DATE** 16 SEPTEMBER 2015 - 30 JUNE 2021	

FINANCIALS

ESTIMATED AVERAGE COSTS FOR: 12 MONTHS		**STUDENT'S FUNDING FOR:** 12 MONTHS	
Tuition and Fees	$ [redacted]	Personal Funds	$ [redacted]
Living Expenses	$ [redacted]	Department Funding	$ [redacted]
Expenses of Dependents (0)	$	Funds From Another Source	$
books, supplies	$ 1,000	On-Campus Employment	$
TOTAL	$ [redacted]	TOTAL	$ [redacted]

REMARKS

If you are currently enrolled:

Last date of enrollment at current school

- Check the Program End Date on your **most recent** Form I-20
- Note that this date may be an *estimate* and not your actual Program End Date
- *Ask your DSO to confirm your actual Program End Date!*

Locating Your Program End Date

If you are currently on post-completion OPT or STEM OPT:

Last date of authorized OPT as shown on current EAD card

- Check the OPT End Date ("Card Expires" date) on your current EAD card

Your Grace Period

F-1 students have **60 days following their last day of enrollment or last day of authorized OPT** to take one of several actions on their SEVIS record. These 60 days are known as the "grace period".

- Work in the U.S.
- Start a new program at your CURRENT school
- Start a new program at a NEW school
- Change Visa Status
- Depart the U.S.

Your Grace Period

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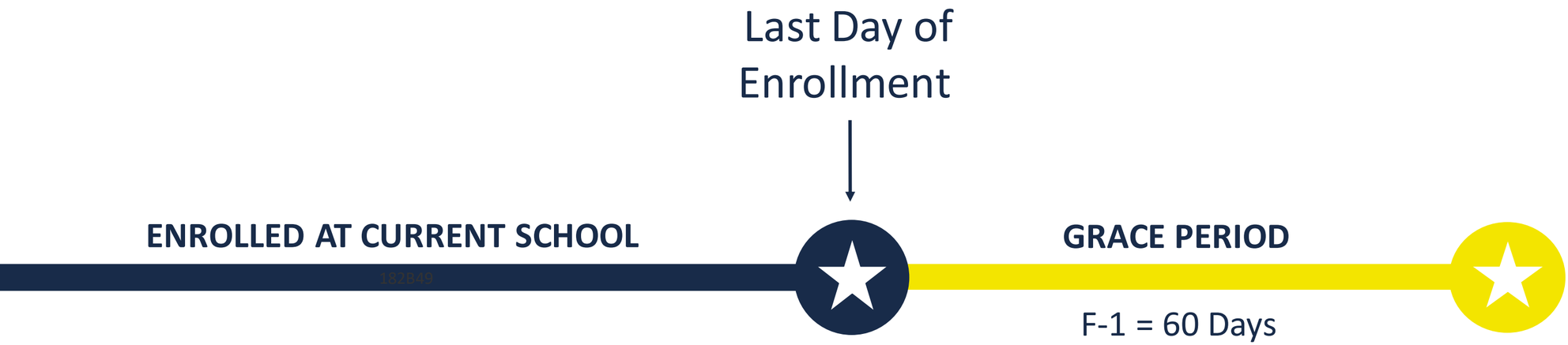
- Work in the U.S.
- Start a new program at your CURRENT school
- Start a new program at a NEW school
- Change Visa Status
- Depart the U.S.

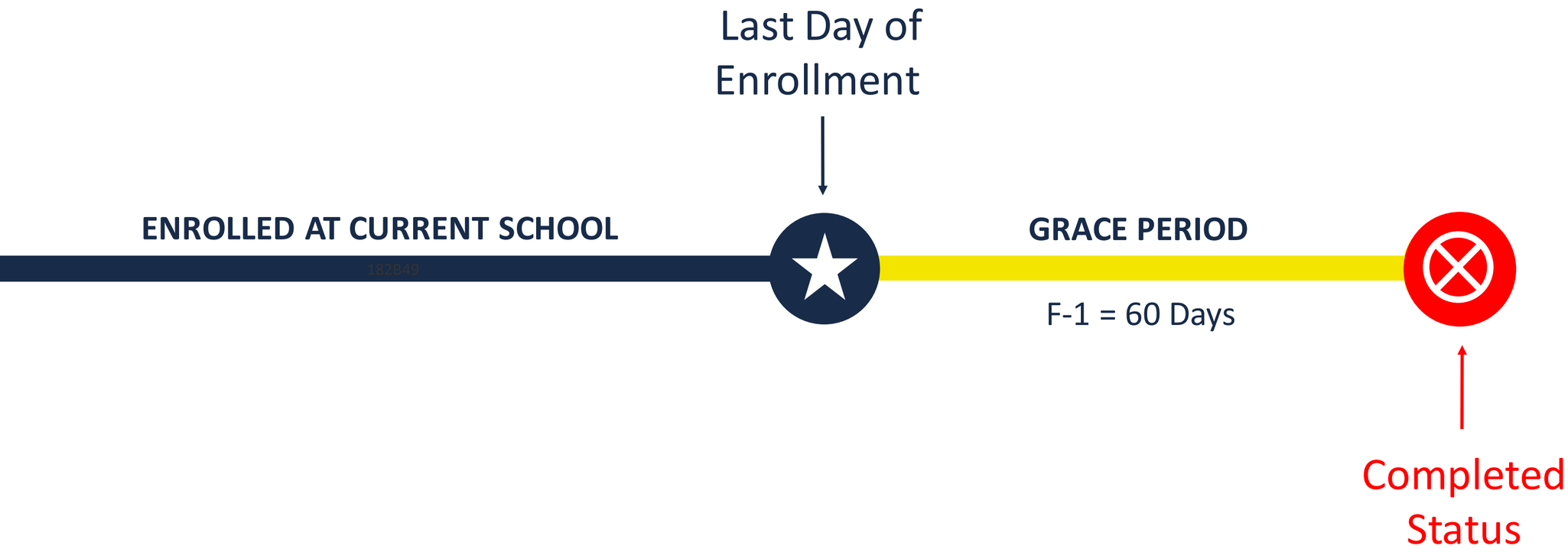
To be eligible for transfer, your SEVIS record must be released before the end of the 60-day grace period of your active Form I-20 or OPT.

Your Grace Period (Currently Enrolled)

Your Grace Period (Currently Enrolled)



Your Grace Period (Currently Enrolled)



Your Grace Period (Approved OPT)

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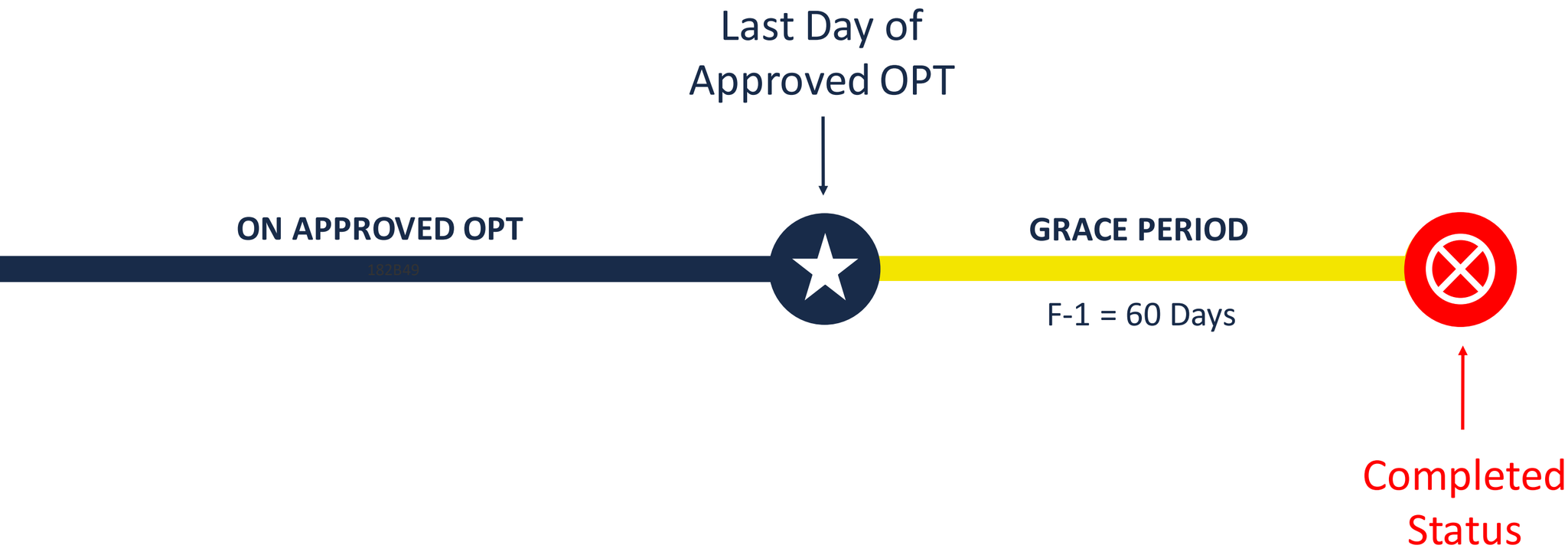

The SEVIS Transfer Process

Determine your eligibility for SEVIS Transfer

02 Choose a Release Date & request SEVIS Transfer from your current institution

03 Request your Form I-20 from UC San Diego

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Icon created by vectorsmarket15 via Flaticon

Coordinating Transfer with Your Current School

The SEVIS Transfer process is NOT automatic - YOU are required to initiate and complete this process!

Coordinating Transfer with Your Current School

The SEVIS Transfer process is NOT automatic - YOU are required to initiate and complete this process!

- Talk to your current DSO/international student office about your plans to transfer
- What forms/documents might you need to submit with your current school to request a transfer?
- Confirm your eligibility with them: is your SEVIS record in good standing? Are you within the transfer timeline (5-month rule, 60-day grace period)?

SEVIS Release Date

To request that your current institution transfer your SEVIS record, you will need to provide your DSO/international student office with the date you want your SEVIS record released to UC San Diego. This is called your **SEVIS Release Date**.

Your DSO may help you determine this date, but **it is ultimately your responsibility to request WHEN your SEVIS record gets released** from your current institution to UC San Diego.

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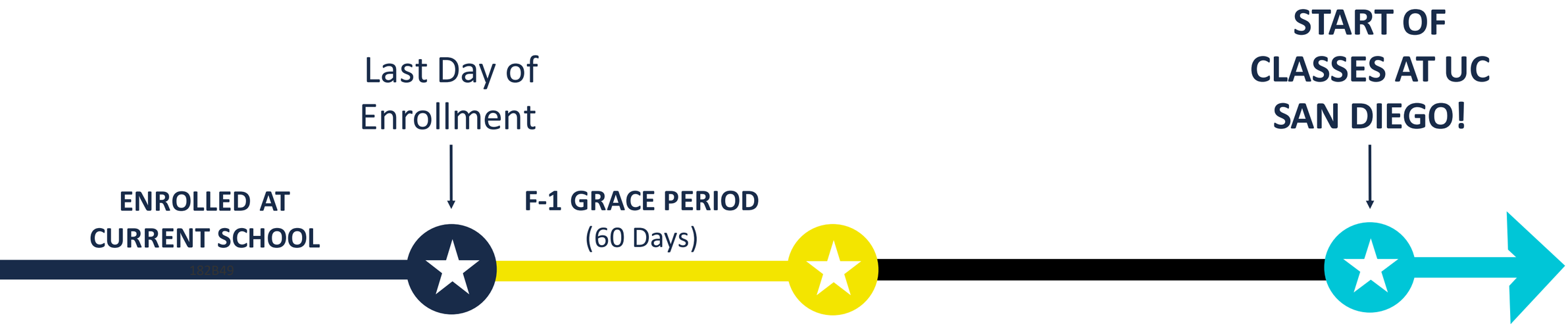
Your DSO may help you determine this date, but **it is ultimately your responsibility to request WHEN your SEVIS record gets released** from your current institution to UC San Diego.

HOW TO CHOOSE YOUR SEVIS RELEASE DATE:

- **Enrolled:** A date within your grace period.
- **OPT:** A date within your OPT grace period, OR during your authorized OPT if the release date meets the 5-month rule.

Choosing a SEVIS Release Date (Currently Enrolled)



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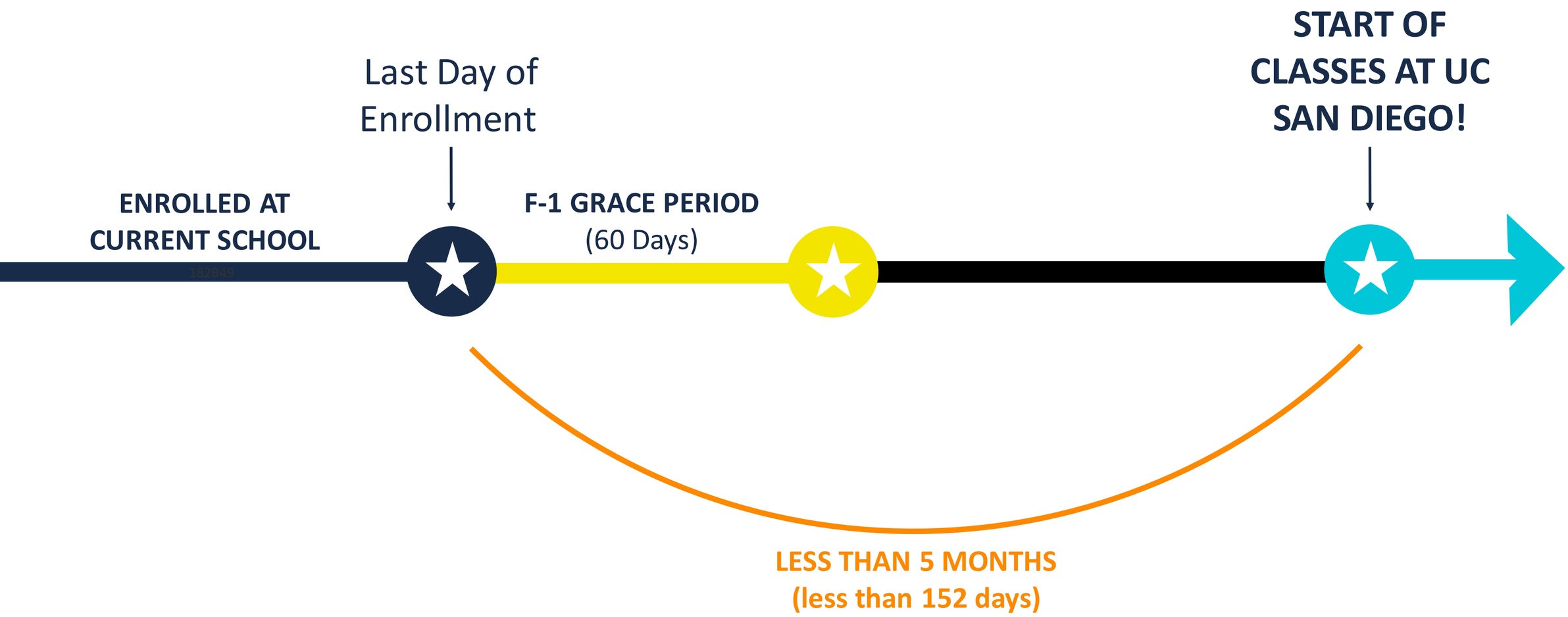

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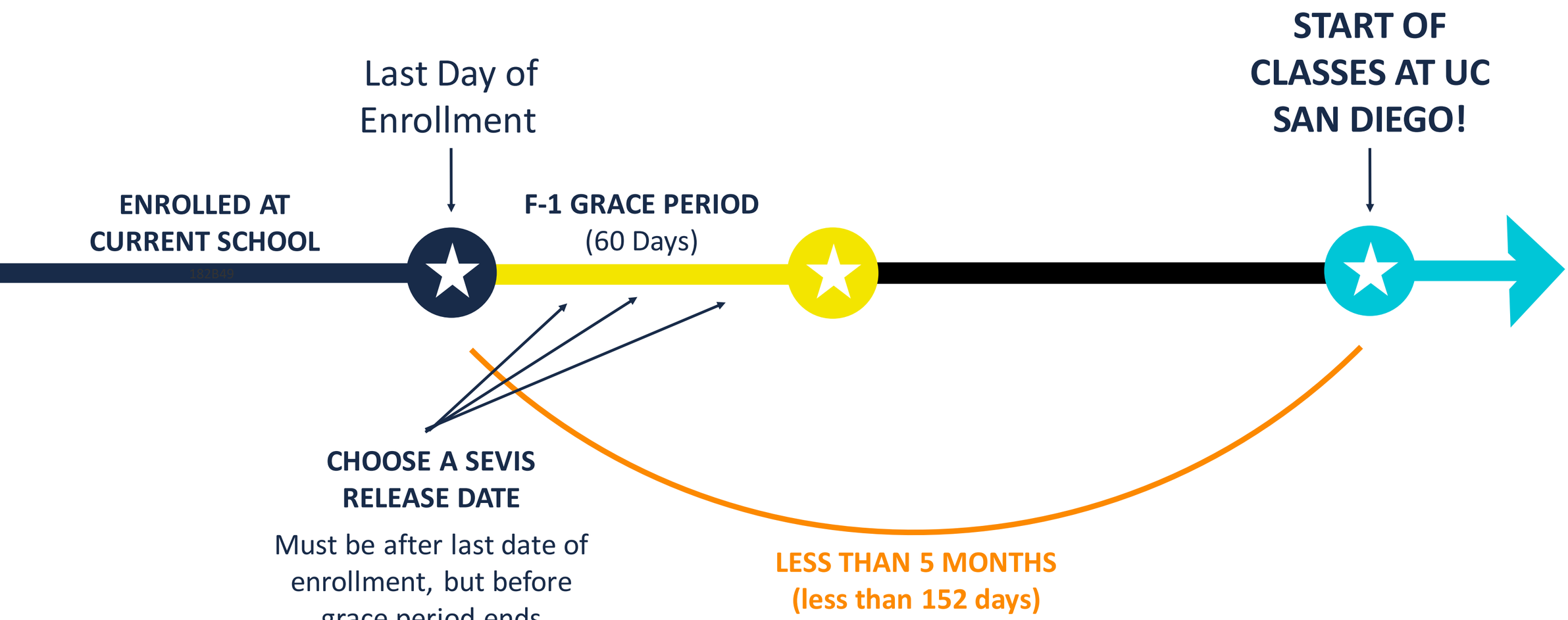

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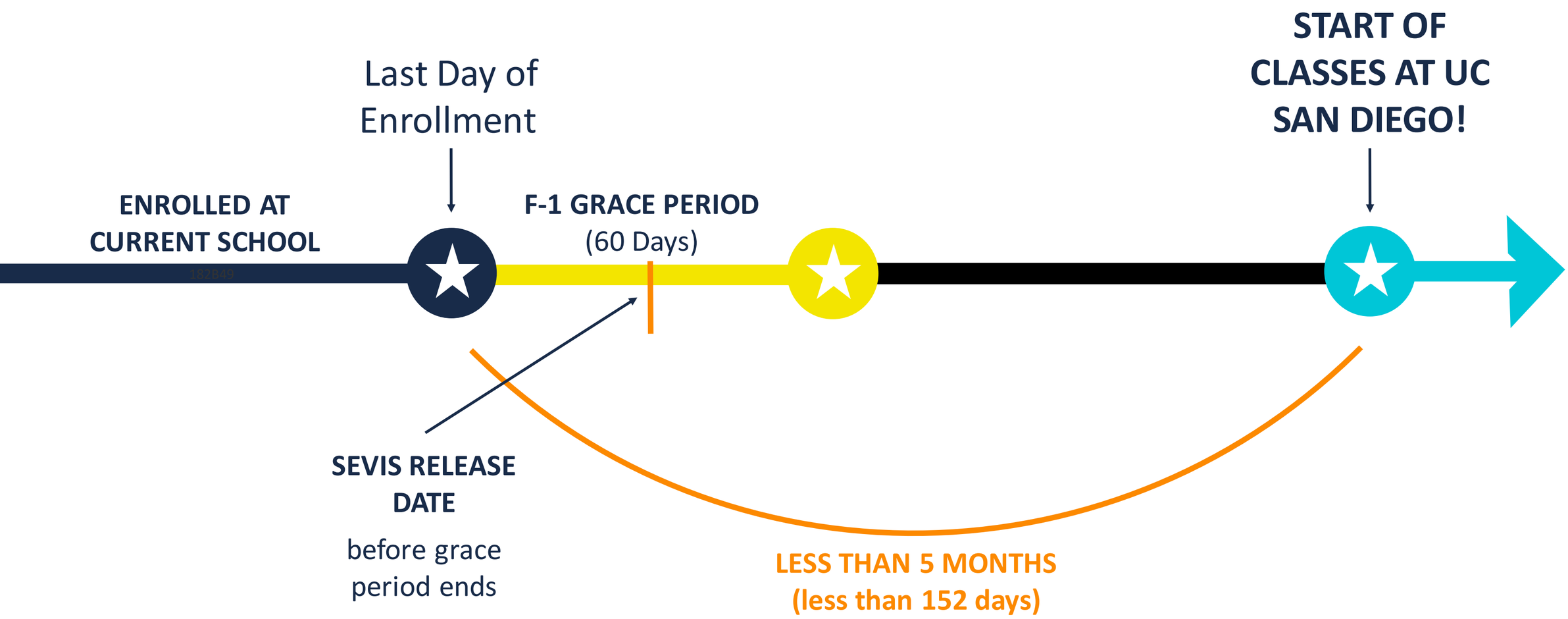

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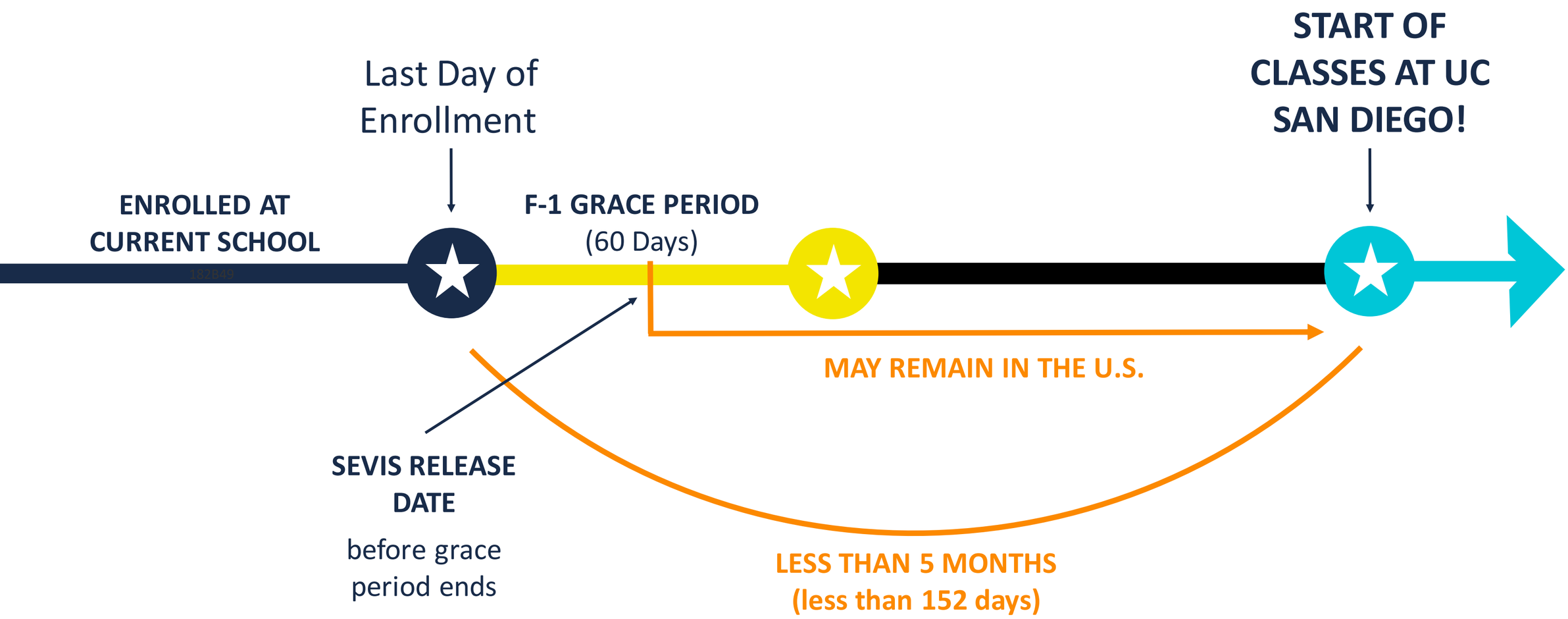
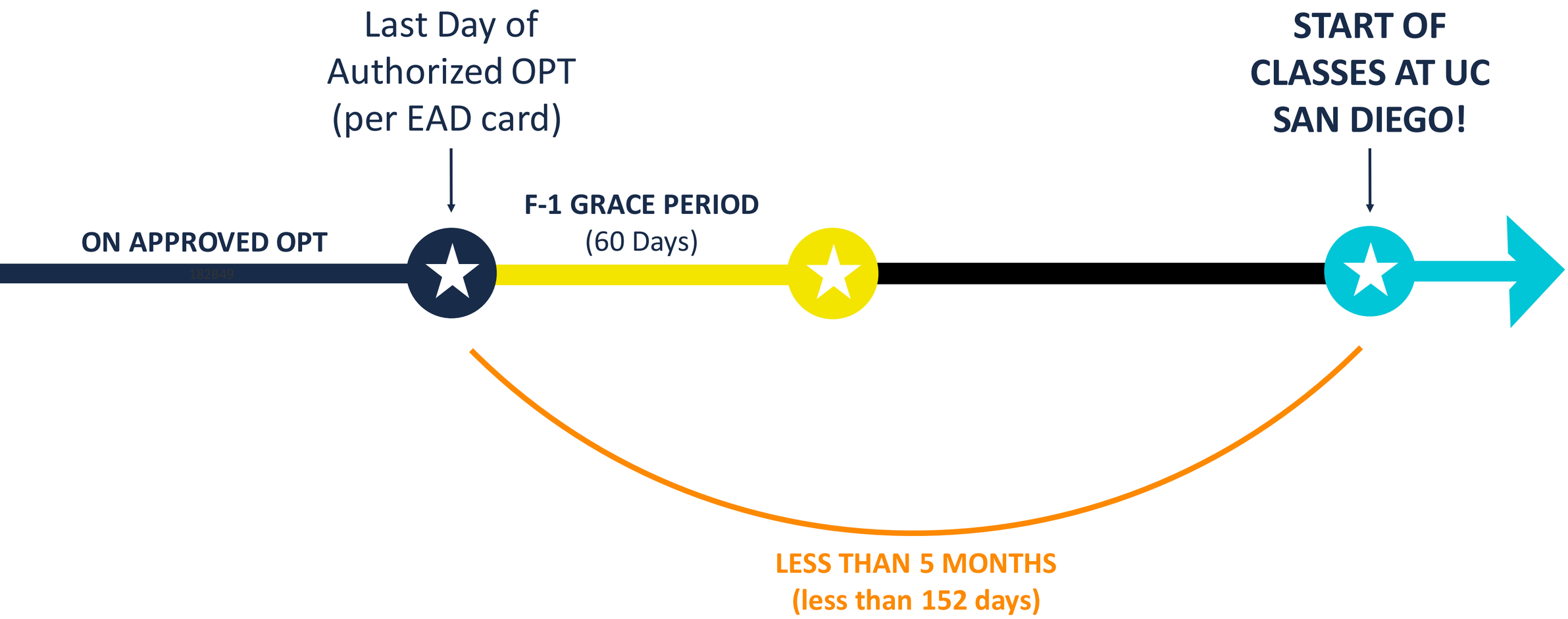
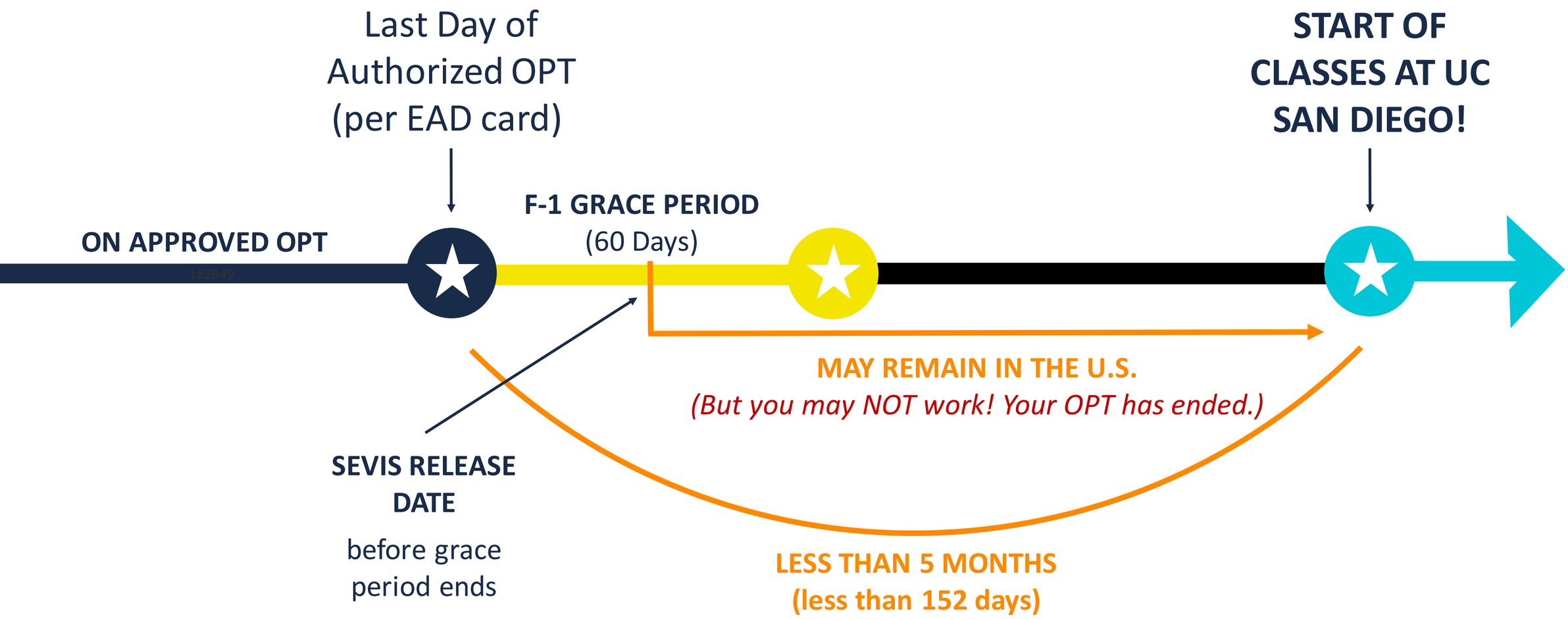


Choosing a SEVIS Release Date (Currently on OPT)



Choosing a SEVIS Release Date (Currently on OPT)



Choosing a SEVIS Release Date (Ending OPT Early)

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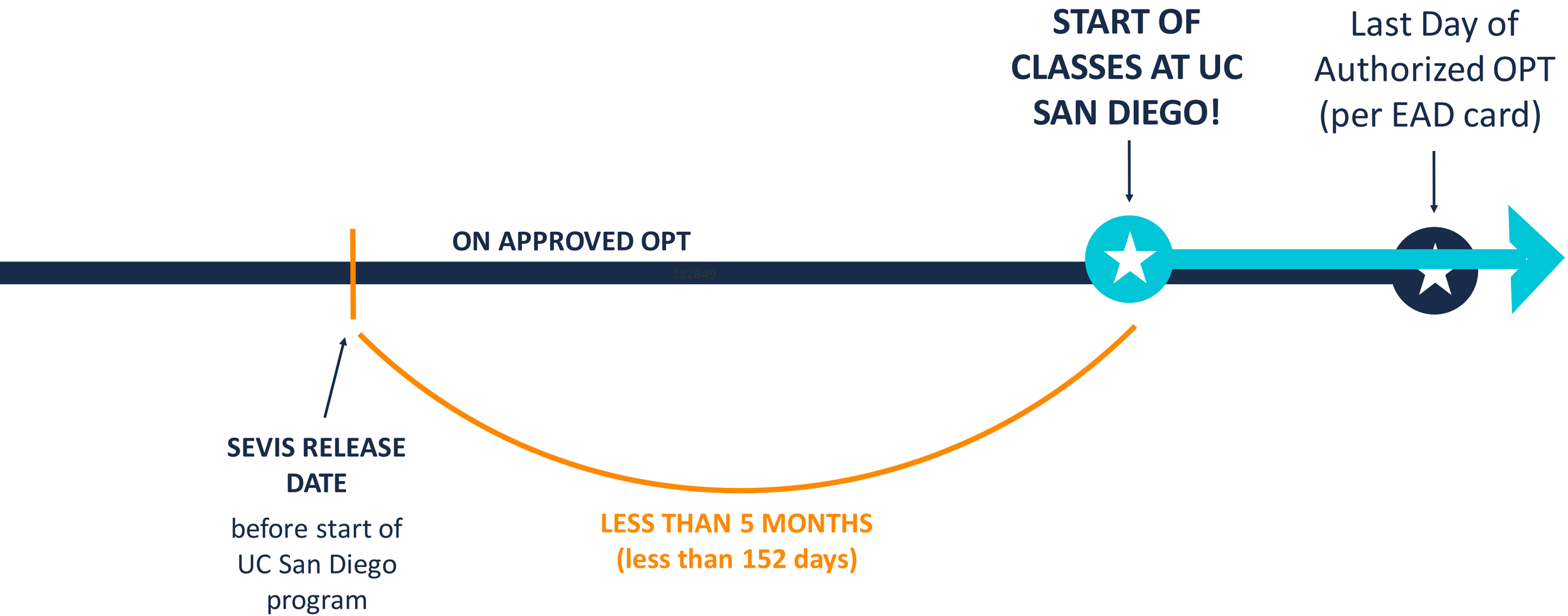

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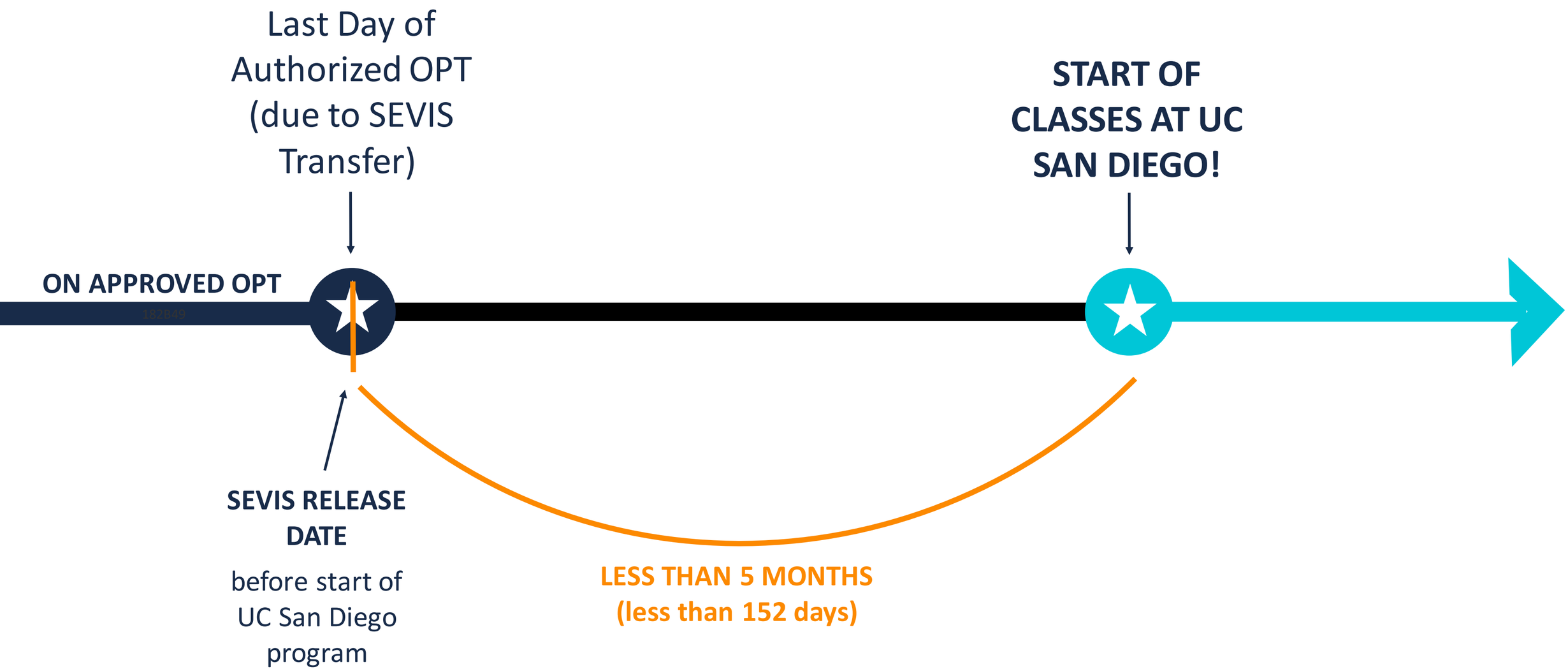

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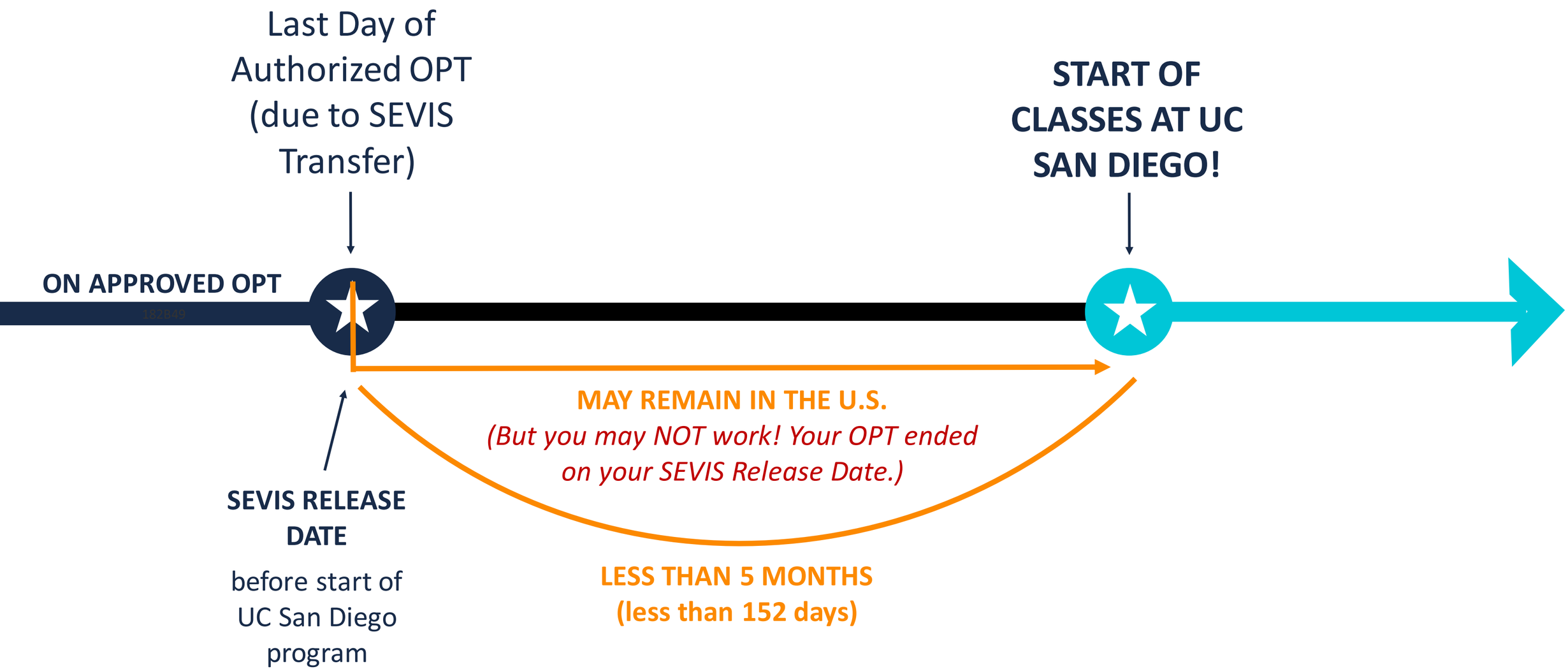

The SEVIS Transfer Process

Choose a Release Date & request SEVIS Transfer from your current institution

Determine your eligibility for SEVIS Transfer

03 Request your Form I-20 from UC San Diego

04 Receive I-20 from UC San Diego and complete SEVIS Check-In

Icon created by *vectorsmarket15* via Flaticon

Requesting your UCSD Form I-20

Photo by Christin Hume on Unsplash

After you have worked with your current institution to initiate your SEVIS transfer and schedule your release date, visit **iPortal.ucsd.edu** and submit your request for your UC San Diego Form I-20.

Submit Service:

- ❑ **NEW ADMIT: I-20 or DS-2019 Request**

  OR

- ❑ **NEW ADMIT: I-20 or DS-2019 Summer Start Program** (if you have been admitted to a summer start program)

The NEW ADMIT form will ask you questions to determine if you are eligible for a SEVIS Transfer.

iPortal NEW ADMIT Request Form

F Current Enrollment

Choose which scenario *best* describes your current enrollment or work authorization in the U.S.:

- I am **NOT** currently enrolled at a U.S. institution or on U.S. work authorization.
- I **AM** currently enrolled at a U.S. institution or on U.S. work authorization, AND:

  The last date of my enrollment or pending/approved OPT is LESS THAN 5 MONTHS AWAY from my program start date at UC San Diego. I was or am currently enrolled at another institution in the United States. The last date of enrollment in classes at my current institution is within 5 months of my upcoming program start date at UC San Diego.
- I **AM** currently enrolled at a U.S. institution or on U.S. work authorization, AND:

  The last date of my enrollment or pending/approved OPT is MORE than 5 months from my program start date at UC San Diego. I have completed a program at another institution in the United States and my last date of enrollment or last date of approved OPT (whichever is later) is more than 5 months from my upcoming program start date at UC San Diego.

iPortal NEW ADMIT Request Form

F Transfer Record

Do you plan on transferring your current SEVIS Record (Form I-20) from your current institution to UC San Diego?
Note, Transferring your SEVIS Record ensures your SEVIS ID Number remains the same as currently listed on your Form I-20.

YES, I confirm I would like to transfer my SEVIS Record from my current institution to UC San Diego. I understand that the SEVIS Transfer process is not automatic. I understand that I must:

1) request that my current institution release my SEVIS record to UC San Diego;
2) successfully complete this NEW ADMIT: I-20 request in order for UC San Diego to issue my updated Form I-20; and
3) submit the Check-In form to ISEO within 10 days of my program start date at UC San Diego.

I have reviewed the SEVIS Transfer instructions on the ISEO iNewStudent website and understand that all three of these steps must be completed to successfully transfer my SEVIS record.

NO, I confirm I am NOT eligible to transfer my SEVIS Record from my current institution. I would like UC San Diego to issue me a new Initial I-20 with a new SEVIS ID Number.

iPortal NEW ADMIT Request Form

F Transfer Details

Please provide the following details regarding your SEVIS Transfer:

What is the name of your current institution in the United States?

Provide contact information for the International Student Advisor at your current school:

Name:

Email:

Phone Number:

What is your current SEVIS Number?
Please enter the "SEVIS number" listed in the upper right-hand corner of your I-20. The SEVIS number begins with the letter "N" followed by a 10-digit number.

Continue >

iPortal NEW ADMIT Request Form

Transfer Confirmation and SEVIS Release Date

What is your SEVIS Release Date? (Note: Choose a release date **after** your last date of enrollment at your current institution or last date you engaged in practical training.)

Your new documents cannot be issued until **AFTER** your record has been transferred in SEVIS to UC San Diego.

- Your SEVIS Release Date is the date in which your current institution transferred or plans to transfer your SEVIS Record.
- Follow up with your International Student Advisor at your current school to make sure your record is transferred to UC San Diego in a timely manner. This date should be after your last date of enrollment at your current institution or last date you engage in practical training.
- UC San Diego's SEVIS school code is "SND214F00088000". Please tell your current school to search for "University of California San Diego" under school name in SEVIS.

Confirm the following:

- [ ]
  - I have maintained F-1 status in my transfer-out institution's program.
  - My SEVIS record is or will be active on the requested date of transfer (SEVIS Release Date).
  - My SEVIS record will be transferred within 60 days of program completion of transfer-out institution or within 60 days of OPT end date if on OPT, whichever is later.
  - My program is no more than 5 months from my last date of enrollment at my transfer-out institution or from my OPT end date if on OPT, whichever is later.

Save

iPortal NEW ADMIT Request Form

Remember that you must both SAVE *and* **SUBMIT** your iPortal NEW ADMIT form.

You will receive your UC San Diego Form I-20 within 15 business days of your SEVIS release date OR iPortal request submission, whichever is later.

The SEVIS Transfer Process

Choose a Release Date & request SEVIS Transfer from your current institution

Request your Form I-20 from UC San Diego

Determine your eligibility for SEVIS Transfer

04

Receive I-20 from UC San Diego and complete SEVIS Check-In

Icon created by *vectorsmarket15* via Flaticon

"Transfer Pending" Period

Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

- Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution

"Transfer Pending" Period

Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

- Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution
- You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date

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- You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20

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- You may apply for on-campus employment

"Transfer Pending" Period

Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

- Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution
- You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date
- You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20
- You may apply for on-campus employment
- You may travel/re-enter the U.S. (you are not subject to the 30-day rule)

"Transfer Pending" Period

Once you receive your "Transfer Pending" Form I-20 from UC San Diego:

- Review it to make sure all of the information is correct, and that your SEVIS ID number matches the SEVIS ID on your previous I-20 from your prior institution
- You may enroll in courses (check with your college or academic department). You are expected to enroll full-time in-person by your Form I-20 Program Start Date
- You are required to report any changes to ISEO through the iPortal NEW ADMIT AMENDMENT form, in order to maintain your Form I-20
- You may apply for on-campus employment
- You may travel/re-enter the U.S. (you are not subject to the 30-day rule)
- You may use your new I-20 to apply for/renew an F-1 visa from abroad

Completing Your SEVIS Transfer

Very important! *Your SEVIS Transfer is not complete until your UC San Diego Program Start Date arrives and you have submitted your Check-In form in iPortal.*

Within **10 days** of your UC San Diego Program Start Date, visit **iPortal.ucsd.edu**.

Submit Service:

❑ **Check In for I-20/DS-2019 Activation**

The form will ask you a series of questions to confirm that you are in the U.S., and eligible to have your SEVIS record activated and your SEVIS Transfer completed.

The SEVIS Transfer Process

Choose a Release Date & request SEVIS Transfer from your current institution

Request your Form I-20 from UC San Diego

Determine your eligibility for SEVIS Transfer

Receive I-20 from UC San Diego and complete SEVIS Check-In

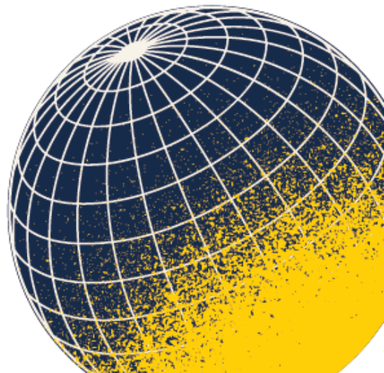
Icon created by *vectorsmarket15* via Flaticon

Get Engaged

UC San Diego

GLOBAL INITIATIVES

International Services and Engagement Office



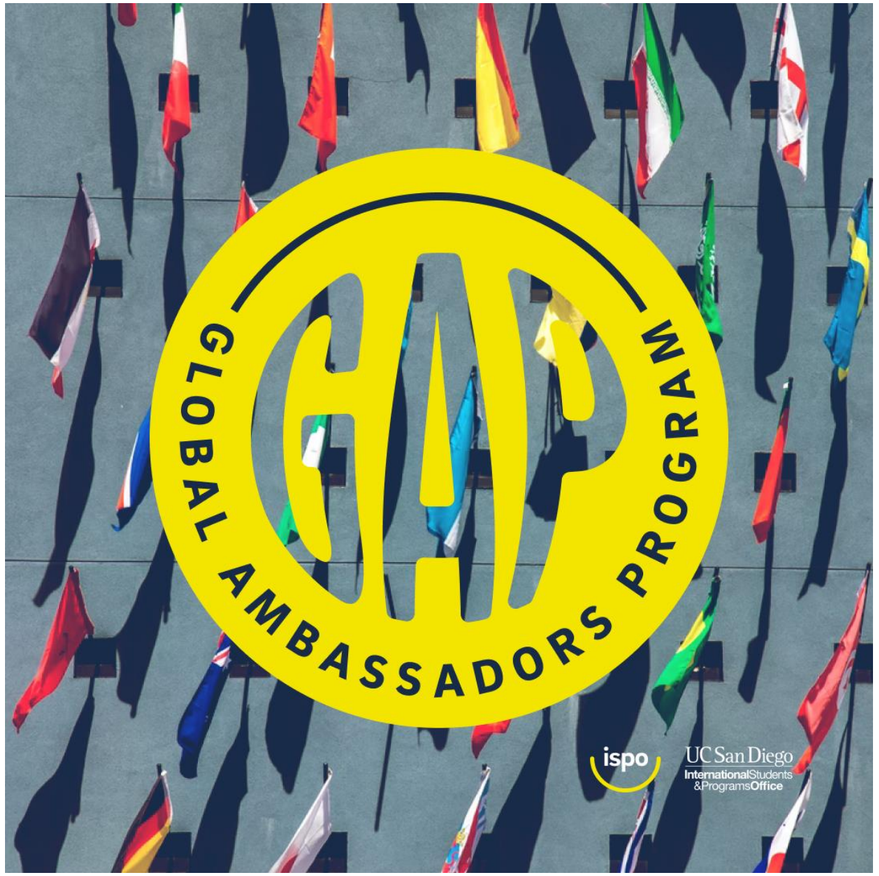
iPrograms

Redefining the world we know with **one experience at a time.**

iPrograms.ucsd.edu

Global Ambassador Program (GAP)

- Summer-long peer-mentorship program
- Matches incoming international undergraduate students with current UC San Diego undergraduate students



GAP.ucsd.edu

Grad Pals

- Summer-long peer-mentorship program
- Matches incoming international graduate students with current UC San Diego undergraduate students

iEvents Calendar

iEvents.ucsd.edu

Tue Feb 27th - Sun Mar 17th

ISEO Is Hiring: Marketing & Communications Student Assistant

Communications & Marketing Student Assistant (STDT 4) For the 2024-2025 Academic Year Estimated salary: $18 per hour Application Deadline: ...

Employment | Students | Professional-Development

Wed Feb 28th - Sun Mar 17th

ISEO Is Hiring: Undergraduate Programs Student Assistant

Undergraduate Programs Student Assistant (STDT 3) For the 2024-2025 Academic Year Estimated salary: $17 per hour Application Deadline: ...

Students | Employment | Professional-Development

Fri Mar 1st 10:00am - 12:00pm

Friday Chat

Participation in our English conversation tables are a wonderful way for you to practice your English and make friends. The conversation ...

Volunteer-Led | Off-Campus | In-Person | Global-Community | Scholars | Families

Fri Mar 1st 1:00pm - 4:00pm

UCSD Student Affairs Strategic Plan: Student Focus Groups

Register Here

The Office of the Vice Chancellor of Student Affairs is looking for feedback and input from students for our Strategic Plan! We will be ...

Students | In-Person | On-Campus | Free-Food

Sun Mar 3rd 5:30pm - 8:30pm

Sunday Supper: A Cosmic Cantina

This long-standing tradition is a quarterly dinner for residents and friends of I-House to celebrate and gather in the Great Hall. Come to ...

The Great Hall

I-House | Social | In-Person | Students

Mon Mar 4th 8:00am - 3:00pm

UCSD Student Affairs Strategic Plan: Student Focus Groups

Register Here

The Office of the Vice Chancellor of Student Affairs is looking for feedback and input from students for our Strategic Plan! We will be ...

Students | In-Person | On-Campus | Free-Food

Mon Mar 4th 4:00pm - 5:00pm

International Student Advisory Council (ISAC) March Meeting

Register Here

The International Student Advisory Council (ISAC) is comprised of leadership from student leaders and stakeholders invested in the ...

GETCCR | Grad-Students | Undergrad-Students | Student-Org

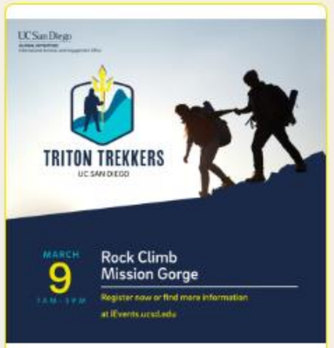
Tue Mar 5th 5:00pm - 6:00pm

Wed Mar 6th 10:00am - 12:00pm

Wednesday Coffee and Crafts

Wednesday Coffee and Crafts is an

Thu Mar 7th 11:00am - 12:00pm



Tue Mar 12th 12:00pm - 2:30pm

Federal Tax Workshop

Register Here

Professor Steve Gill, San Diego State University, Fowler College of Business faculty member, and Douglas Kelley, Accounting Lecturer at San ...

Students | Scholars | Families

Follow us on Social Media!

UC San Diego International Services and Engagement Office

UC San Diego ISEO

@istudents.ucsd

@ISEOUCSD

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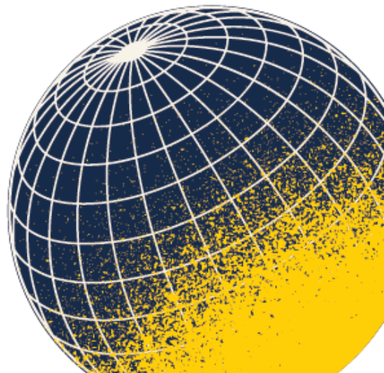
GLOBAL INITIATIVES
International Services and Engagement Office

Additional Resources

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office



IMPORTANT DEADLINES & REMINDERS

NOW

Apply for on-campus housing

Visit: hdh.ucsd.edu

NOW

Request your visa documents via the iPortal

Visit: iportal.ucsd.edu / iNewStudent.ucsd.edu for instructions

May 1

Deadline to request your visa d ocuments via the iPortal if your program begins in June, July, or August

Visit: iportal.ucsd.edu / iNewStudent.ucsd.edu for instructions

July 10

Deadline to submit health immunization requirements g

Learn more: StudentHealth.ucsd.edu

Sept

Fall 2024 start students:

Tuition due

Move-In

Check-In

New International Student Orientation

Visit: iOrientation.ucsd.edu

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office

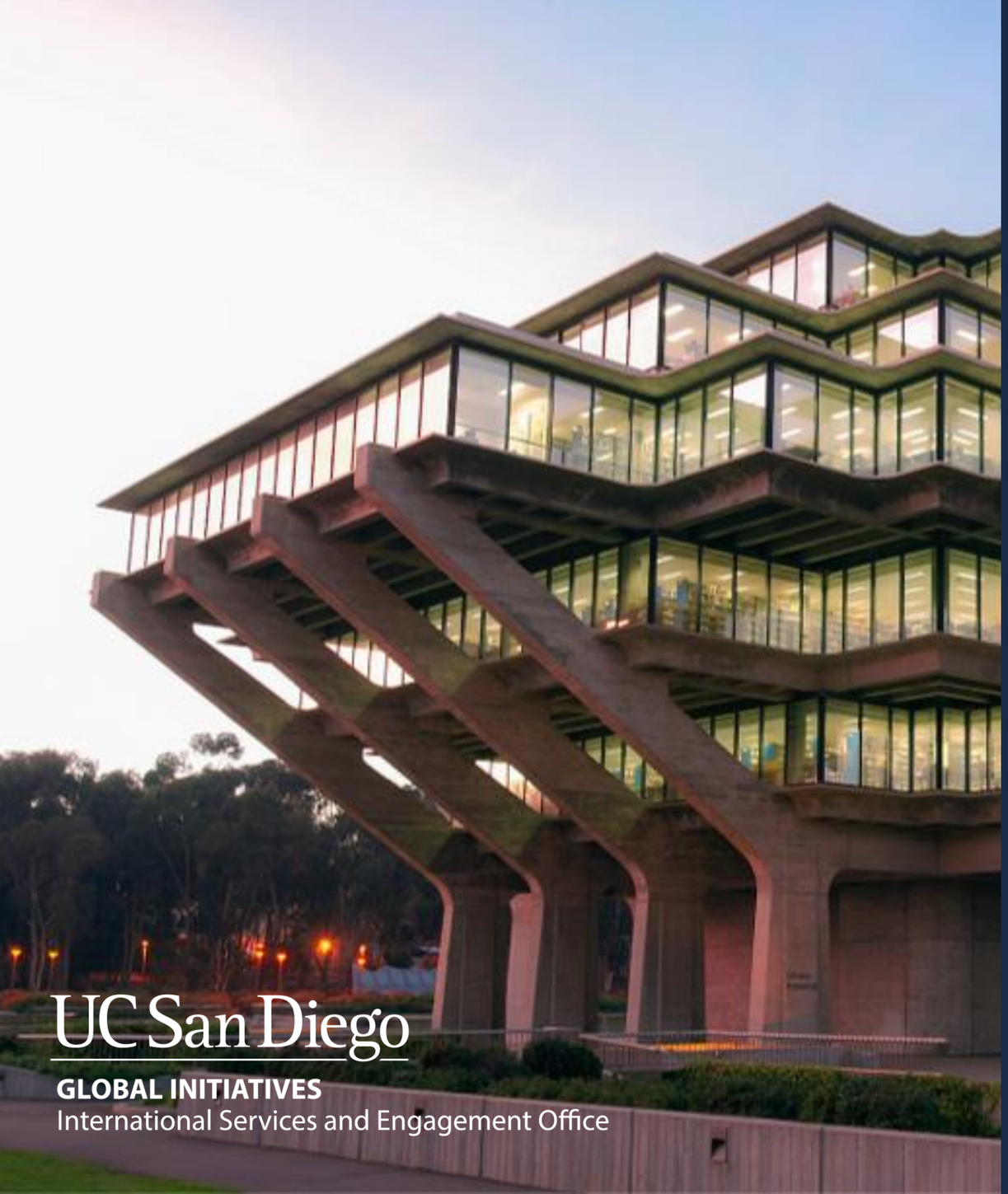
Upcoming Pre-Arrival Webinars

UC San Diego
GLOBAL INITIATIVES
International Services and Engagement Office

- **May 07:** Student Life/Getting Involved (Undergraduate)
- **May 09**: Campus Safety

All webinars will be recorded and posted at

iNewStudentWebinars.ucsd.edu



MONDAY - FRIDAY: 9am - 4pm
+1 858.534.3730
iContact.ucsd.edu

iNewStudent.ucsd.edu

UC San Diego International Services and Engagement Office

UC San Diego ISEO

@istudents.ucsd

@ISEOUCSD

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